

**EASTAMPTON TOWNSHIP COUNCIL**  
**REGULAR SESSION MINUTES**

April 26, 2010

7:30 p.m.

Mayor Springer called the meeting to order at 7:30 p.m.

Mayor Springer certified that the meeting was published in the Burlington County Times on January 8, 2010. Notice was posted on the Municipal Bulletin Board. All requirements of the "Open Public Meetings Act" were satisfied.

Present were: Mayor Jay Springer, Deputy Mayor Louise Campbell, Council Member Joseph Maroccia., Council Member Keith Nagler, and Council Member Walter Tafe. Also present were: Township Attorney Eileen Fahey, Municipal Clerk Kim-Marie White and Township Manager Scott Carew.

**PROCLAMATION:** Arbor Day - - April 30, 2010

Mayor Springer read the proclamation for Arbor Day, April 30, 2010. There will be an Arbor Day celebration at the Eastampton Community School on Friday, April 30 at 2:00 p.m.

**PUBLIC COMMENT:**

John Geary, 6 Knotty Oak Drive, asked since the Rancocas Valley High School budget failed what would be the steps the Township Council has to take.

Township Manager Carew said when a regional school budget is defeated all the sending districts, which are: Eastampton, Westampton, Mt. Holly, Lumberton and Hainesport need to agree on the budget cuts to be made. Mr. Carew said this happened a few years ago when they all got together to discuss the budget cuts. Mr. Carew said the meeting is scheduled for Saturday, May 8 at 9:00 am to discuss budget cuts. If Rancocas Valley does not like the budget cuts made they can always appeal to the State.

Mariann Heuser, 2 Rochelle Drive, Secretary for the Eastampton Youth Soccer Association, she asked if the Eastampton Township Council would recognize them as the official youth soccer organization for Eastampton which would allow them to place information on the Township sign. The Eastampton Youth Soccer Association will begin its 34<sup>th</sup> year in the township.

Township Manager Carew expressed concern that other non-profit organizations would like to use the Township sign.

Township Attorney Fahey said since the township is recognizing them it would not apply for other organizations.

Councilman Maroccia asked Township Attorney Fahey if it would be a liability to the Township to recognize them and then someone sues the Township.

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Township Attorney Fahey said the Township is only recognizing them to allow them to use the Township sign, newsletter and website.

It was MOVED by MAROCCIA and seconded by CAMPBELL to recognize Eastampton Youth Soccer Association as a community service group that has been providing a service to Eastampton for 34 years.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, the motion passed.

### **TOWNSHIP MANAGER'S REPORT:**

Township Manager Carew is asking for two Council Members to accompany him to the Rancocas Valley budget meeting on May 8 at 9:00 am.

Councilman Nagler asked the following questions regarding the Rancocas Valley budget. How much additional savings to freeze salaries for one year, if they could charge a fee for all sports bussing events, and cut back on school uniforms. He said this could be a good starting point.

Township Manager Carew said he urges the Township Council to get him their questions so he could contact Bob Sapp to obtain the information so he could answer their questions.

Councilman Nagler said the two towns that had an increase for the budget were Eastampton and Lumberton. The other three towns had decreases.

Deputy Mayor Campbell said she would like to know how many administrators they have, and how many supervisors they have.

Township Attorney Fahey said the Township Council has to adopt the Resolution outlining the budget cuts by May 19.

Councilman Nagler asked Township Attorney Fahey to provide to Council how the formula works for each individual town with respect to the RV budget.

It was MOVED by TAFE and seconded by CAMPBELL to appoint Councilman Nagler and Maroccia as the two representatives for the RV budget meeting on May 8.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, the motion passed.

Township Manager Carew said the rain garden would be done by the end of the week.

Township Manager Carew said that Rich Park, Public Works Director, has been sending out violation notices to residents putting out trash too early. Since Rich Parks is the Code Enforcement Official and the Public Works Director he has to enforce the code.

Township Manager Carew said he is going to ask Rich Parks to attend the meeting on May 10 to give an overview on his equipment and to inform Council of his capital needs for the year.

Township Manager Carew said he decided to do one bond ordinance for capital improvements which includes roads.

Township Clerk White explained that it would be cheaper to do one bond ordinance rather than separate ones. Bond Ordinances need to be published twice and it costs the Township money to have the auditors prepare supplemental debt statement.

Township Manager Carew said he would like to bring Jack Bruno in to get the general ledger on Edmunds and train Gerry.

Councilman Nagler asked if they plan on spending \$5,000 on someone doing the general ledger on an excel spreadsheet or would they be using the Edmunds system.

Township Manager Carew his preference is to use the Edmunds system for the general ledger.

Councilman Tafe asked how much it would be to have Jack Bruno come in to put the general ledger on Edmunds and to train Gerry. He asked if Scott could provide three quotes.

Township Manager Carew said he would get a quote from Jack Bruno but he believes it would be \$7,500. He would also get a quote from Edmunds and other companies.

Councilman Tafe said they still need to discuss what the Chief Financial Officer's salary would be.

Township Manager Carew said his annual salary would be \$15,000 and he would receive \$7,500 from July to December 2010.

Councilman Nagler asked how many hours a week would he be working as Chief Financial Officer and would he have a set schedule.

Township Manager Carew said he would be working sixteen hours a week and he prefers him to work a set schedule. He said he could get it all worked out for Council for the May 10 meeting.

Councilman Tafe asked if the position description could be revised to include completing the general ledger.

**ORDINANCE – PUBLIC HEARING:**

Ordinance No. 2010-6

An Ordinance to Amend Chapter 39 of the Township Code with respect to Business Licenses

Mayor Springer opened the public hearing, there being no comments he closed the public hearing.

It was MOVED by CAMPBELL and seconded by NAGLER to approve Ordinance 2010-6.

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ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, Ordinance 2010-6 was adopted.

Ordinance No. 2010-7      An Ordinance Amending the Township Code at Article IV Section 103 Regarding General Zoning Regulations to Address the Use of Portable Storage Units (PODS)

Mayor Springer opened the public hearing, there being no comments he closed the public hearing.

It was MOVED by MAROCCIA and seconded by NAGLER to approve Ordinance 2010-7.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, Ordinance 2010-7 was adopted.

Ordinance No. 2010-8      An Ordinance to Amend Chapter 73 "Road Openings"

Mayor Springer opened the public hearing, there being no comments he closed the public hearing.

It was MOVED by CAMPBELL and seconded by TAFE to approve Ordinance 2010-8.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, Ordinance 2010-8 was adopted.

**ORDINANCE – INTRODUCTION:**

Ordinance No. 2010-9      Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

It was MOVED by NAGLER and seconded by CAMPBELL to introduce Ordinance 2010-9 and set public hearing for May 10, 2010.

Mayor Springer said the publication date on the ordinance would be April 30, 2010.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, Ordinance 2010-9 was approved.

Ordinance No. 2010-10 Ordinance Establishing Township Salary and Wages

Township Council made the following changes to the salary ordinance for non-union employees:

NON-UNION ADMINISTRATIVE/MANAGEMENT PERSONNEL

The following salaries, originally established pursuant to Ordinance 2008-10, are hereby amended as follows:

Name of position	min salary	to	max salary
Township Manager	\$ 65,000.00	\$	100,000.00
Chief Financial Officer	\$ 7,500.00	\$	30,000.00
Municipal Clerk	\$ 45,000.00	\$	70,000.00
Deputy Municipal Clerk	\$ 15,000.00	\$	30,000.00
Receptionist/Mgr. Secretary	\$ 24,000.00	\$	40,000.00

It was MOVED by NAGLER and seconded by TAFE to make the changes specified to Ordinance 2010-10.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, the changes to Ordinance 2010-10 were approved.

It was MOVED by NAGLER and seconded by TAFE to introduce Ordinance 2010-10 and set public hearing for May 10, 2010.

Mayor Springer said the publication date on the ordinance would be April 30, 2010.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, Ordinance 2010-10 was approved.

**RESOLUTIONS:**

Resolution R2010-40 Refund Taxes Paid From April 1, 2010 to Current Date and Cancel Taxes Due for Block 1000.12, Lot 29 (Disabled Veteran)

It was MOVED by NAGLER and seconded by MAROCCIA to approve Resolution R2010-40

ROLL CALL: Ayes - Campbell, Maroccia, Springer, Nagler  
Nays - None  
Abstain - Tafe

There being four (4) ayes and one (1) abstention, Resolution R2010-40 was approved.

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Resolution R2010-41                      Authorize Application for 2009 Recycling Tonnage Grant

It was MOVED by NAGLER and seconded by CAMPBELL to approve Resolution R2010-41.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
                  Nays - None

There being five (5) ayes and no nays, Resolution R2010-41 was approved.

Resolution R2010-42                      Closed Session

It was MOVED by NAGLER and seconded by MAROCCIA to approve Resolution R2010-42.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
                  Nays - None

There being five (5) ayes and no nays, Resolution R2010-42 was approved.

**ACCEPTANCE OF REPORTS:**

- Police (March)
- Treasurer
- Westampton Court (March)

It was MOVED by NAGLER and seconded by MAROCCIA to approve the reports Police (March), Treasurer and Westampton Court (March).

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
                  Nays - None

There being five (5) ayes and no nays, the monthly reports for Police (March), Treasurer and Westampton Court (March) were approved.

**APPROVAL OF BILLS:**

Councilman Nagler asked if Township Manager Carew looked into a shared service with the school for Nextel services. The bill once a month is very high for service.

It was MOVED by CAMPBELL and seconded by TAFE that the April 22, 2010 bill list be approved.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
                  Nays - None

There being five (5) ayes and no nays, the bills dated April 22, 2010 were approved.

**NEW BUSINESS:**

- Increase of Fees of Tax Redemption Calculations and Third Party Lien Holder

Township Attorney Fahey said according to the tax laws Doris would be able to increase some of them. If Council desires to increase them for the Tax Collector an amended fee ordinance would need to be done and she could prepare the ordinance for introduction for the May 10 meeting.

- Packet Agenda Deadlines

Township Clerk asked the Township Council when they would like their packets for the meetings. She also asked if there is something non-emergent and is not provided with the proper material for the agenda that the item is taken off her as long as she alerts the Council. She thinks having the extra day to fix or amend something would be good.

The Township Council all agreed that they would like their packets by close of business on Thursday before the meeting. Council also agreed if materials were not presented to her the item could be taken off the agenda and she would need to alert the Council.

**OLD BUSINESS:**

- Parking Regulations (snow and over sized vehicles)

Township Attorney Fahey said she would provide a draft ordinance to Council for the May 10 meeting.

- Power surge issues

Township Clerk White spoke with the southern division supervisor and PSE&G would be out on April 27 to put a recorder in the transformer box.

- BAN Balances

Township Manager Carew said the BAN balances were emailed to Council.

- Escrow Report for January/February/March

Township Manager Carew said Edmunds trained him to physically manage the accounts but he needs to know the Municipal Land Use Law and would receive training from Evesham to help him.

Councilman Nagler asked if Township Manager Carew could start to clean up the accounts by May 10. He also asked if this would eventually be a Chief Financial Officer function.

Township Manager Carew said he is considering having it become a function of finance because there is more involved than he originally thought.

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- Collecting Outstanding Court Fines

Township Manager Carew said he would have an update for Council after he has his meeting on May 4.

Township Attorney said Board of Public Utilities approved the Comcast ordinance and it would be listed on the May 10 agenda.

Township Manager Carew said the 2010 municipal budget would be introduced on May 10.

Mayor Springer said he may not be at the June 14 meeting and he would not be at the June 28 so he would like to cancel the June 14 meeting and move business to June 7.

It was MOVED by NAGLER and seconded by CAMPBELL to cancel the June 14 meeting and move business to June 7.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, the motion passed.

#### **STAFF AND PROFESSIONAL COMMENTS:**

Township Manager Carew said he was very impressed with the turnout for Kiersten's Cause.

Councilman Nagler said eventually he would like an email notification for recreation events on the website.

Mayor Springer said the rain garden looks great and he thanked the Public Works Department and the volunteers who helped put it together. He also said it was a minimum cost to do the rain garden.

#### **PUBLIC COMMENT:**

Biagio Leopanto, 36 Willowbrook Way asked with respect to the snow removal ordinance what happens if a family has more than four cars, where do they park them? He asked what the panels are on the poles on Route 38. He asked if signs could be put up to curb your dog.

Township Attorney Fahey said no special provisions would be made; it is the responsibility of the home owner to find a place to put the extra cars.

Township Manager Carew said PSE&G put them on light poles throughout the state and he has reached out to them already to see how Eastampton can get some.

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Township Manager Carew said he would need to check with Rich Parks to see if they have the money to make the signs for curbing your dogs.

Dave Wiersma, Fire Official, asked if the Township has an ordinance in place to enforce the fire parking zones at the school. He said when public meetings occur the Mayor should announce where the fire exits are at the beginning of the meeting. He asked who he needs to speak with regarding the trucks on Monmouth Road.

Township Attorney Fahey said she would look into the ordinance for him.

Township Manager Carew said he would need to speak with the Zoning Officer Kathy Newcomb, she has been working with him for over a year now.

Alicia Hendriks, 15 Dunham Lane, asked when Sharbell was approved by the Land Use Planning Board.

Mayor Springer said it was approved in 2005 and it was part of the master plan to develop new urbanism.

Councilman Nagler asked Township Manager Carew for a timeline on when they would receive the budget.

Township Manager Carew said he would have the budget to the Township Clerk by May 5.

It was MOVED by NAGLER and seconded by MAROCCIA to adjourn meeting at 10:05 p.m. and go into closed session.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, the motion passed to adjourn the meeting and proceed into closed session. Township Council came back into open session to adjourn the meeting.

It was MOVED by NAGLER and seconded by CAMPBELL to adjourn meeting at 10:50 p.m.

ROLL CALL: Ayes - Campbell, Maroccia, Nagler, Tafe, Springer  
Nays - None

There being five (5) ayes and no nays, the motion passed to adjourn the meeting.

Kim-Marie White

Kim-Marie White  
Municipal Clerk

Jay Springer

Jay Springer  
Mayor

Approved: May 10, 2010