

**EASTAMPTON TOWNSHIP COUNCIL**  
**REGULAR SESSION MINUTES**  
December 12, 2011  
6:00 p.m.

Mayor Campbell called the meeting to order at 6:00 p.m.

Everyone participated in the flag salute.

Mayor Campbell certified that notice of this meeting was published in the Burlington County Times on January 7, 2011. Notice was posted on the Municipal Bulletin Board and sent to the Courier Post for information. All requirements of the "Open Public Meetings Act" were satisfied.

The regularly scheduled meeting of Eastampton Township Council for Monday, December 12, 2011 has been changed from 7:30 p.m. to 6:00 p.m. to have closed session to conduct Township Manager Interviews. The Township Council Meeting will start at 7:30 p.m. The meeting will be held in the Eastampton Township Municipal Building at 12 Manor House Court. The Township Council will hold a Special Closed Session Meeting on Tuesday, December 13, 2011 at 6:00 p.m. to conduct Township Manager Interviews. The meeting will be held in the Eastampton Township Municipal Building at 12 Manor House Court. Formal action may be taken. This notice was published in the Burlington County Times on December 11, 2011.

Present were: Mayor Louise Campbell, Deputy Mayor Keith Nagler, Council Member Rovenna Overton, Council Member Jay Springer and Council Member Ricardo Rodriguez. Also present were: Attorney Eileen Fahey, Municipal Clerk Kim-Marie White and Interim Township Manager George Haeuber.

Resolution R2011-121            Closed Session (Matters relating to the employment relationship and matters relating to litigation, negotiation and the attorney-client privilege with respect to: Township Manager Interviews)

It was MOVED by SPRINGER and seconded by NAGLER to approve Resolution 2011-121.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, Resolution 2011-121 was adopted.

It was MOVED by NAGLER and seconded by SPRINGER to come out of closed session at 7:20 p.m.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, the motion passed.

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It was MOVED by NAGLER and seconded by OVERTON to take a five minute recess prior to the start of the Council meeting.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, the motion passed.

**PUBLIC COMMENT:** None

**SWEARING IN CEREMONY:**

Municipal Clerk White administered the oath to Police Officer Daniel Graham.

**TOWNSHIP MANAGER'S REPORT:**

Interim Township Manager George Haeuber said the budget process has begun.

**APPROVAL OF MINUTES:**

September 26, 2011

It was MOVED by OVERTON and seconded by RODRIGUEZ to approve the minutes as amended.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, the minutes were approved as amended.

**ORDINANCES – PUBLIC HEARING:**

Ordinance 2011-14

An Ordinance Adopting “Eastampton Town Center: Phase Two Redevelopment Plan” For Block 300, Lots 2.02 (Part), 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24 and 25 and Amending Chapter 540 of the Code of the Township of Eastampton

Mayor Campbell opened the floor to the public, there being no comments the public hearing was closed.

Deputy Mayor Nagler and Council thanked Mark Remsa and his office for helping the township with the redevelopment plan.

Mr. Remsa said it was a pleasure to work with them and he likes working with a town that gets involved and has an appreciation of what his office does.

It was MOVED by SPRINGER and seconded by OVERTON to approve Ordinance 2011-14.

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ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, Ordinance 2011-14 was approved.

**RESOLUTIONS:**

Resolution R2011-118            Amendment to Shared Service Contract between Westampton and Eastampton for Court Services

It was MOVED by NAGLER and seconded by RODRIGUEZ to approve Resolution R2011-118 contingent upon Westampton adopting their Resolution.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, Resolution R2011-118 was approved contingent upon Westampton adopting their Resolution.

Resolution R2011-119            Transfer of Appropriation Excess to Insufficient Appropriations

It was MOVED by NAGLER and seconded by OVERTON to approve Resolution R2011-119.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, Resolution R2011-119 was approved.

Resolution R2011-120            Amend Contract with First Jersey Municipal Assistance, LLC for Continued Acting Manager Services

It was MOVED by SPRINGER and seconded by NAGLER to approve Resolution R2011-120.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, Resolution R2011-120 was approved.

**ACCEPTANCE OF REPORTS:**

- Construction
- Escrow
- Police
- Public Works
- Tax Assessor
- Tax Collector

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- Township Clerk
- Treasurer

Deputy Mayor Nagler asked what procedure is followed to refund escrow money.

Township Attorney Fahey indicated that the company or person usually submits a letter asking for the escrow be released once all the bills have been paid to the professionals from those accounts. She indicated that to be proactive the accounts should be closed out.

Mayor Campbell asked Deputy Mayor Nagler to reach out to the Chief Financial Officer for clarification.

It was MOVED by NAGLER and seconded by OVERTON to approve the Construction, Escrow, Police, Public Works, Tax Collector, Treasurer, Township Clerk and Tax Assessor reports.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, the monthly reports for Construction, Escrow, Police, Public Works, Tax Collector, Treasurer, Township Clerk and Tax Assessor were approved.

#### **APPROVAL OF BILLS:**

Council Member Rodriguez asked if the salt purchases were for 2011.

Finance Director Mingin said that it was for salt purchased in 2011 and they do not have the funds to encumber salt usage for 2012. He said that if they needed salt they would pay it when the bill comes in.

Deputy Mayor Nagler asked what the \$6,000 for QScend was for.

Finance Director Mingin said that it was in the contract for the website and he did not budget for it.

Mayor Campbell asked why there was a tax duplicate refund.

Finance Director Mingin said that sometimes the mortgage company and the homeowners' will pay the taxes and then we need to refund the duplicate money.

Mayor Campbell asked if parks and recreation salary was a transfer to the trust.

Finance Director Mingin said they ran short in the line item that they originally appropriated and it needed to be refunded.

Mayor Campbell questioned the defibrillator battery purchase.

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Finance Director Mingin said it charged it to the wrong account and he can make the change for the correct account.

Mayor Campbell asked about the small amounts that PSE&G billed for.

Deputy Mayor Nagler asked if they could get a listing of each meter and its location, they could take a closer look at the bills.

Finance Director Mingin indicated that he would speak to the Treasurer.

It was MOVED by NAGLER and seconded by SPRINGER to approve the bill list.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell  
Nays - None

There being five (5) ayes and no nays, the bill list was approved.

**NEW BUSINESS:**

- Volunteer of the year

Deputy Mayor Nagler said the ceremony is April 18 at the Eastampton Community School. They will have the singing group and the band attending.

- Employee of the year

Deputy Mayor Nagler said since the Township Manager has left the Township Council would pick the Employee of the Year.

All of Council agreed.

**OLD BUSINESS:**

- Shared Service Update

Mayor Campbell said there is no update.

- Eastampton Township Signs have arrived

Deputy Mayor Nagler said the signs that were delivered were not what he had in mind to replace the current signs. The new signs are already peeling and not reflective.

Council Member Rodriguez said he would have preferred to see a mock up sign prior to them being delivered.

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Acting Township Haeuber said he would go back through old emails to see what the design specifications were supposed to be.

- Rancocas Valley School Board

Township Attorney Fahey said she sent a memo to Council explaining that the Eastampton representatives do not have to forfeit their seats before the end of their terms. While Lumberton will gain a seat in the 2012 school board election, Eastampton will not lose a seat until 2013. She feels that appealing would not be in the best decision of the Township because based on the formula calculations Hainesport has a higher population than Eastampton, so the extra seat would be awarded to Hainesport rather than Eastampton.

#### **STAFF AND PROFESSIONAL COMMENTS:**

Everyone wished each other happy holidays.

Councilman Rodriguez said he has completed one full year as a council member. He said he enjoyed it and looks forward to 2012.

Councilwoman Overton said she survived her first year and also looks forward to 2012.

Councilman Springer said that the Environmental Commission has decided to change their meeting to the second Friday of every month at 7:30 pm at the Manor House so they are more accommodating to the volunteers with their work schedules. Nike is sponsoring a shoe drive and asked that it be listed on the website. Robert Apgar will be taking the lead on the Sustainable Jersey certification.

Councilman Rodriguez asked if the fertilizer bulletin from NJDEP would be placed on the Website.

Township Clerk White said she would place the Nike shoe drive and fertilizer bulletin on the website and the sign.

Mayor Campbell said it has been a tremendous year and she thanked everyone for supporting her as Mayor.

#### **PUBLIC COMMENT:**

Tom Sweeney, 113 Star Drive asked what the savings was from moving Officer West from a Special Officer to a full time patrol officer. He said it would have saved the township in overtime and would like to know the savings.

Special Meeting: Tuesday, December 13, 2011 at 6:00 p.m. (Closed Session)

Next Meeting: Tuesday, January 3, 2012 at 7:30 p.m.

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It was MOVED by OVERTON and seconded by SPRINGER to adjourn the meeting at 9:26 p.m.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell

Nays - None

There being five (5) ayes and no nays, the meeting is adjourned.

*Kim-Marie White*

Kim-Marie White

Municipal Clerk

*Keith Nagler*

Keith Nagler

Mayor

Approved: February 13, 2012