

EASTAMPTON TOWNSHIP COUNCIL
REGULAR SESSION MINUTES

August 22, 2011

7:30 p.m.

Mayor Campbell called the meeting to order at 7:30 p.m.

Everyone participated in the flag salute.

Mayor Campbell certified that notice of this meeting was published in the Burlington County Times on January 7, 2011. Notice was posted on the Municipal Bulletin Board and sent to the Courier Post for information. All requirements of the "Open Public Meetings Act" were satisfied.

Present were: Mayor Louise Campbell, Deputy Mayor Keith Nagler, Council Member Rovenna Overton, Council Member Jay Springer and Council Member Ricardo Rodriguez. Also present were: Dave Serlin, Attorney, Municipal Clerk Kim-Marie White and Township Manager Scott Carew. Township Attorney Eileen Fahey was absent.

PUBLIC COMMENT:

Richard Bradley, 1160 Monmouth Road, asked when the sidewalk project would start on Monmouth Road and could he see the plans.

Township Clerk White said he could come into the office and review the plans that the Township Engineer submitted.

Township Manager Carew said this project is being done because of the pedestrian safety study the school conducted a few years ago.

Peter Uylett, 19 Chelsea Road, asked if the National Night Event would be put on the Township sign. He also asked why it was only displayed on the sign four days before the event. He also said after the last Council meeting he called Walt Tafe to tell him that he was an item in discussion during the Township Manager's report regarding the questions Mr. Tafe raised regarding trash collection and feels that Mr. Tafe should have been told that Mr. Carew would speak about him.

Township Manager Carew said Mr. Tafe was brought up in discussion because he raised concerns regarding trash pickup at a prior Council Meeting.

PRESENTATION:

- Proclamation Recognizing Ernie Rodgers
- Proclamation Recognizing Stephen Cittidini

Mayor Campbell read the proclamations to Ernie Rodgers and Stephen Cittidini.

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TOWNSHIP MANAGER'S REPORT:

Township Manager Carew said that the Township has budgeted for a new police car this year. Acting Chief Muraglia would like to change the standard color from white to gray with a new logo. It would take several years to change the entire fleet to one color.

All of Council agreed to the color change in the fleet and change of the logo on the police vehicles.

Township Manager Carew said that Sgt. Iacovetti has been working on an overtime plan with Acting Chief Muraglia and if they were to take Special Officer West to a full time position that would save approximately \$30,000 in overtime until the end of the year.

Deputy Mayor Nagler said Officer West is a great addition to the Eastampton staff.

Township Manager Carew said the ad-hoc committee met with Rich Bernardi and his team regarding their plans to redevelop the properties commonly referred to as Gregory's and the bank. After a couple of unsuccessful attempts to create a concept plan that was satisfactory to the ad-hoc committee, Bernardi and his team presented a concept plan that the committee was unanimously happy with.

All of Council agreed to allow Mark Remsa's office to incorporate the changes to the redevelopment plan.

Township Manager Carew said he will be on vacation the rest of the week and Township Clerk White is in charge.

APPROVAL OF MINUTES:

May 23, 2011

It was MOVED by NAGLER and seconded by RODRIGUEZ to approve the May 23, 2011 minute.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Campbell
Abstain - Springer
Nays - None

There being four (4) ayes and one (1) abstention and no nays, the May 23, 2011 minutes were approved.

ORDINANCE – PUBLIC HEARING:

Ordinance No. 2011-8

Bond Ordinance Providing for Various General Improvements, Appropriating \$370,000 Therefore and Authorizing the Issuance of \$352,300 Bonds or Notes of the

Township for Financing the Costs for Said Improvements
Authorized to be undertaken in and by the Township of
Eastampton, in the County of Burlington, New Jersey

Township Manager Carew said the breakdown of projects and costs are as follows:

- 1) Road Improvements, including all costs, improvements, equipment and/or appurtenances necessary therefore and related thereto. \$135,000.
- 2) Building Improvements to Police Department and Administrative buildings, to include all costs, improvements, equipment and/or appurtenances necessary therefore and related thereto. \$25,000.
- 3) Acquisition of Office Equipment including all costs, improvements, equipment and/or appurtenances necessary therefore and related thereto. \$20,000.
- 4) Improve, replacement and installation of Signage in the Township, including all costs, improvements, equipment and/or appurtenances necessary therefore and related thereto. \$15,000.
- 5) Park Improvements including all costs, improvements, equipment and/or appurtenances necessary therefore and related thereto. \$15,000.
- 6) Acquisition of a garbage truck including all costs, improvements, equipment and/or appurtenances necessary therefore and related thereto. \$130,000.
- 7) Interest on obligations, costs of issuing, engineering costs, legal fees and other items of expense listed and permitted under N.J.S.A. 40A:2-20 of the Local Bond Law applicable to all of the forgoing projects. \$30,000.

Mayor Campbell opened the floor to the public.

Peter Uylett, 19 Chelsea Road, asked if purchasing the new garbage truck would reduce the trash collection time.

Township Manager Carew said it would reduce the collection time significantly.

There being no further comments from the public, Mayor Campbell closed the floor to the public.

It was MOVED by OVERTON and seconded by NAGLER to approve Ordinance 2011-8.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
Nays - None

There being five (5) ayes and no nays, Ordinance 2011-8 was adopted.

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RESOLUTIONS:

Resolution R2011-88 Endorsement of the Northern Burlington County Growth and Preservation Plan

It was MOVED by SPRINGER and seconded by OVERTON to approve Resolution R2011-88.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
 Nays - None

There being five (5) ayes and no nays, Resolution R2011-88 was approved.

Resolution R2011-89 Approval of 2012 Municipal Drug Alliance Grant Application

It was MOVED by NAGLER and seconded by RODRIGUEZ to table Resolution R2011-89 to the September 12, 2011 Council meeting pending information of audit from Westampton Township. .

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
 Nays - None

There being five (5) ayes and no nays, Resolution R2011-89 was tabled.

Resolution R2011-90 Appoint Kirsten Nicole West as Patrol Officer

It was MOVED by NAGLER and seconded by OVERTON to approve Resolution R2011-90.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
 Nays - None

There being five (5) ayes and no nays, Resolution R2011-90 was approved.

ACCEPTANCE OF REPORTS:

- Clerk
- Construction
- Police (May, June and July)
- Public Works
- Tax Assessor
- Tax Collector
- Treasurer

It was MOVED by NAGLER and seconded by RODRIGUEZ to approve the Clerk, Construction, Police (May, June and July), Public Works, Tax Assessor, Tax Collector and Treasurer reports.

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ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
Nays - None

There being five (5) ayes and no nays, the monthly reports for Clerk, Construction, Police (May, June and July), Public Works, Tax Assessor, Tax Collector and Treasurer were approved.

APPROVAL OF BILLS:

Councilman Springer mentioned the reduction in tipping fees since trash collection was brought in house.

Deputy Mayor Nagler asked for an updated escrow report.

It was MOVED by NAGLER and seconded by OVERTON that the August 18, 2011 bill list be approved.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
Nays - None

There being five (5) ayes and no nays, the bills dated August 18, 2011 was approved.

NEW BUSINESS:

- Smithville Bridge Project

Township Manager Carew said this would be discussed at the September 12 council meeting so the County could discuss the project with Eastampton police and fire department.

- 2011 Best Practices Checklist

Township Manager Carew went over the best practices checklist with Council. He said he provided an outline to Council with the changes the township will need to make in order to be able to answer “prospective” for certain items of the checklist. He said they answered 10 out of the 50 questions with “prospective”. Answering this way does provide us with the same credit as a “yes” answer would, but the answers need to be honest, so we will need to make the changes within the next year. The changes are below with the corresponding check list item.

1. I plan on preparing an addendum to the township’s policy and procedures manual specifically for elected officials. Nothing currently exists as a policy for elected officials.
 - a. A policy requiring elected officials to attend basic courses or responsibilities and obligations in local government (**General Management, #7**) and to receive annual training in employment practice liability (**Personnel, #12**).

- b. A policy to govern absences to meetings by elected officials (**General Management, # 11**)
2. Council will have to adopt a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51. (**General Management, #1**)
3. I will create written policy that defines a computer backup policy and data storage. (**General Management, #7**)
4. We will incorporate into our budget process the preparation of a five year summary showing the amount of surplus anticipated and percentage of the budget that it represents. (**Budget Preparation and Presentation, #2**)
5. We will post documents that show current salaries for all employees, and I recommend that Council annually pass a resolution listing these salaries. (**Personnel, #1**)
6. We will continue the process of obtaining national accreditation for our Police Department. (**Public Safety, #2**)
7. We will conduct an energy audit. (**Energy, #1**)

- Police Cars - - Color

Township Manager Carew said this was discussed during his manager's report.

- 9/11 Remembrance

Mayor Campbell said the Township would be holding a 10th Anniversary of 9/11 on September 9, 2011 at 7:30 p.m. at the Manor House.

Councilwoman Overton said they would open it up to the community and they would have candles, pastor to say a pray and to have a scrap book to collect thoughts of remembrance from residents regarding that tragic day. If residents wish they could cut flowers from their garden and lay those down by the memorial site.

OLD BUSINESS:

- Shared Service Update

Township Manager Carew said there is no update.

APPOINTMENTS BY MAYOR:

- Historic Preservation Commission Appointments
 - Class C Member – Donald Hartman term expiring 12/31/2011
 - Alt. 1 Member – Robert Apgar term expiring 12/31/2011
 - Alt. 2 Member – Jim Bayles term expiring 12/31/2011

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STAFF AND PROFESSIONAL COMMENTS:

Mayor Campbell said Eastampton School would hold a computer class twice a year for the senior citizens and the honor students would be teaching them the email, internet and word. It could also be a shared service for the future.

Deputy Mayor Nagler said Westampton boy scouts just completed reconditioning the fields in Westampton. It may be something for Eastampton to look into.

Deputy Mayor Nagler asked Township Manager Carew for the police overtime reports.

PUBLIC COMMENT:

Joseph Incudine, 858 Powell Road asked when the construction on Smithville Bridge would start.

Mayor Campbell said they are several years away from the construction starting.

Peter Ulyett, 19 Chelsea Road, asked when the Township was seeking employment for the Public Works Department; was information posted on the Township sign directing them to the website.

Township Manager Carew said that it probably should have been on the sign.

It was MOVED by NAGLER and seconded by SPRINGER to adjourn meeting at 10:00 p.m.

ROLL CALL: Ayes - Nagler, Overton, Rodriguez, Springer, Campbell
Nays - None

There being five (5) ayes and no nays, the motion passed to adjourn the meeting.

Kim-Marie White

Kim-Marie White
Municipal Clerk

Louise Campbell

Louise Campbell
Mayor

Approved: October 24, 2011