

**EASTAMPTON TOWNSHIP COUNCIL
REORGANIZATIONAL AGENDA**

**Wednesday, January 2, 2013
7:30 P.M.**

Township Clerk Kim-Marie White called the meeting to order at 7:30 p.m.

Township Clerk Kim-Marie White certified that notice of this meeting was published in the Burlington County Times on January 6, 2012. Notice was posted on the Municipal Bulletin Board and sent to the Courier Post for information. All requirements of the "Open Public Meetings Act" were satisfied.

Everyone participated in the flag salute.

Present were: Council Member Robert Apgar, Council Member Overton, Council Member Ricardo Rodriguez , Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Eileen Fahey, Municipal Clerk Kim-Marie White and Township Manager Tom Czerniecki.

READING OF CERTIFICATES OF ELECTION BY: Municipal Clerk Kim-Marie White

Municipal Clerk White stated that the certificates of election would be handed to the new Council Members at the conclusion of the meeting.

**READING OF CERTIFICATES OF ELECTION AND
OATH OF OFFICE ADMINISTERED BY:**

Burlington County Chosen Freeholder Aimee Belgard

To the Elected Members of Township Council:

ROBERT APGAR

JAY SPRINGER

ANTHONY ZENO

Freeholder Aimee Belgard read the Oath of Office to the newly Elected Members of the Township Council.

NOMINATION AND ELECTION OF MAYOR:

Township Clerk White asked if there was a nomination on the floor for Mayor.

Councilman Springer nominated Rovenna Overton for Mayor.

Township Clerk White asked if there were any further nominations for Mayor.

Township Clerk White said hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Overton
Nays - None

There being five (5) ayes and no nays Rovenna Overton is Mayor for 2013.

Freeholder Joanne Schwartz administrated the Oath of Office to Mayor Overton.

NOMINATION AND ELECTION OF DEPUTY MAYOR:

Mayor Overton asked if there was a nomination on the floor for Deputy Mayor.

Councilman Zeno nominated Ricardo Rodriguez for Deputy Mayor.

Mayor Overton asked if there were any further nominations for Deputy Mayor.

Mayor Overton said hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Overton
Nays - None

There being five (5) ayes and no nays Ricardo Rodriguez is Deputy Mayor for 2013.

Freeholder Joanne Schwartz administrated the Oath of Office to Deputy Mayor Rodriguez.

PRESENTATIONS:

Township Manager Czerniecki and Mayor Overton presented Keith Nagler, Louise Campbell and Jay Springer with a picture frame of various photos of the Township that they played an important role in.

PROFESSIONAL APPOINTMENTS BY COUNCIL:

<u>Position</u>	<u>Term</u>	<u>Expires</u>
Township Attorney	1 year	12-31-13
Township Auditor	1 year	12-31-13
Insurance Broker of Record	1 year	12-31-13
Bond Counsel	1 year	12-31-13
Labor Counsel	1 year	12-31-13

Mayor Overton asked for nominations for Township Attorney, Township Auditor, Insurance Broker of Record, Bond Counsel and Labor Counsel.

Deputy Mayor Rodriguez nominated Eileen Fahey as Township Attorney, Bowman & Company as Township Auditor, BGIA as Insurance Broker of Record, John Hudak as Bond Counsel and Armando Riccio from Capehart and Scatchard as Labor Counsel.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Overton
Nays - None

There being five (5) ayes and no nays, the following appointments were approved, Eileen Fahey as Township Attorney, Bowman & Company as Township Auditor, BGIA as Insurance Broker of Record, John Hudak as Bond Counsel and Armando Riccio from Capehart and Scatchard as Labor Counsel.

CONSENT AGENDA:

RESOLUTIONS:

- | | |
|---------------------|--|
| Resolution R2013-01 | Temporary Municipal Budget |
| Resolution R2013-02 | Schedule of 2013 Township Council Meeting Dates |
| Resolution R2013-03 | Appointment of Township Auditor, Township Attorney, Bond Counsel and Labor Counsel |
| Resolution R2013-04 | Appointment of Insurance Broker of Record |
| Resolution R2013-05 | Designation of Signatories on Purchase Orders |
| Resolution R2013-06 | Designation of Official Newspaper |
| Resolution R2013-07 | Designation of Depository for Municipal Funds |
| Resolution R2013-08 | Appoint Municipal Tax Search Officer (Doris La Vacca) |
| Resolution R2013-09 | Appoint Municipal Assessment Search Officer (Kim-Marie White) |
| Resolution R2013-10 | Set Interest Rate and Grace Period and Year End Penalty |
| Resolution R2013-11 | Refund Overpayment of Taxes |
| Resolution R2013-12 | Cancel Property Tax Balances Under \$10.00 |
| Resolution R2013-13 | Authorize Real Property Assessment Appeals |
| Resolution R2013-14 | Designation of Public Agency Compliance Officer |
| Resolution R2013-15 | Establish Hours of Operation for Township Departments |

It was MOVED by SPRINGER and seconded by RODRIGUEZ that Resolution R2013-1 through R2013-15 be approved.

ROLL CALL: Ayes - Apgar, Rodriguez, Springer, Zeno, Overton
Nays - None

There being five (5) ayes and no nays, Resolution R2013-1 through R2013-15 were approved.

Appointments to Boards and Commissions
APPOINTMENTS BY MAYOR:

Land Use Planning Board

<u>Class</u>	<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
I	1 year	12-31-13	Rovenna Overton
II	1 year	12-31-13	Gene Blair
Class IV	4 year	12-31-14	Jim Bayles (unexpired)

Environmental Commission

<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
1 year	12-31-13	Robert Apgar
3 year	12-31-13	Doris Hernandez-Berdugo
3 year	12-31-13	Dan Chieco

Emergency Management Council

<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
1 year	12-31-13	Ken Hofbauer-Coordinator
1 year	12-31-13	Richard Parks-Public Works
1 year	12-31-13	Rovenna Overton, Mayor
1 year	12-31-13	James White-Eastampton Community School
1 year	12-31-13	Steve Sawyer-Eastampton Police Dept
1 year	12-31-13	Michelle Augustino-Eastampton Fire Dept EMT
1 year	12-31-13	Phillip Polios-Haz Mat Coordinator
1 year	12-31-13	Matt Geiger-Fire Chief
1 year	12-31-13	Thomas Czerniecki-Township Manager
1 year	12-31-13	Ricardo Rodriguez-Mayoral Rep
1 year	12-31-13	Gene Blair-Eastampton Construction Rep

As needed:

Stacey Arcari, Township Engineer
Lloyd Price, Communication Expert
Deputy Emergency Management Coordinator

1 year term expiration 12-31-13

Historic Preservation Commission

<u>Class</u>	<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
Class A	1 year	12-31-13	Tarquini Organization
Class B	1 year	12-31-15	_____

APPOINTMENTS BY COUNCIL:

Economic Development Advisory Committee

<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
1 year	12-31-13	Mark Remsa (Class A)
1 year	12-31-13	Jay Springer (Class B)
1 year	12-31-13	Thomas Czerniecki (Class C)
3 year	12-31-15	George Johnstone (Class D)

It was MOVED by APGAR and seconded by SPRINGER appointing Mark Remsa, Jay Springer, Thomas Czerniecki and George Johnstone to the Economic Development Advisory Board.

Township Council Members all voted in the affirmative.

There being five (5) ayes and no nays, the appointments were approved.

Parks and Recreation Committee

<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
1 year	12-31-13	Anthony Zeno
3 year	12-31-15	John Geary
3 year	12-31-15	_____
3 year	12-31-15	_____ (unexpired term)

It was MOVED by RODRIGUEZ and seconded by ZENO appointing Anthony Zeno and John Geary to the Parks and Recreation Committee.

Township Council Members all voted in the affirmative.

There being five (5) ayes and no nays, the appointments were approved.

Land Use Planning Board

<u>Class</u>	<u>Term</u>	<u>Expiration</u>	<u>Appointee</u>
III	1 year	12-31-13	Anthony Zeno
Alt I	2 year	12-31-14	Thomas Czerniecki
Alt II	1 year	12-31-13	Thomas Sweeney (unexpired term)

It was MOVED by SPRINGER and seconded by RODRIGUEZ appointing Anthony Zeno, Thomas Czerniecki and Thomas Sweeney to the Land Use Planning Board.

Township Council Members all voted in the affirmative.

There being five (5) ayes and no nays, the appointments were approved.

Manager's Appointments

Township Manager Czerniecki appointed the following:

Township Engineer	Stacey Arcari from Environmental Resolutions
Deputy Tax Collectors	Gerald Mingin and Carolyn Farrow

PUBLIC FORUM:

Keith Nagler, 3 Dewberry Drive, wished the new council good luck and thanked them for the framed pictures that he will display proudly.

Louise Campbell, 28 Manchester Drive, wished the new council good luck and thanked them for the framed pictures that she will always cherish.

Council Member Jay Springer appreciated the frame with the pictures and said he was happy to be serve another term.

COMMENTS:

Robert Marrone, Bowman and Company thanked them for the appointment and wished them well in the coming year.

Township Attorney Fahey congratulated the Mayor and Deputy Mayor. She thanked them for re-appointing her and wished everyone a Happy New Year.

Township Manager Czerniecki congratulated everyone and said he is looking forward to working with the Council.

Township Clerk White congratulated the Mayor and Deputy Mayor and wished everyone a Happy New Year. She said she is looking forward to 2013.

The current Council each said they were eager to begin the New Year together and work as a team.

Mayor Overton said "I would like to thank members of Township Council for selecting me and for the opportunity to serve you as the Mayor of Eastampton for 2013. While I look forward to continuing to serve the residents of Eastampton, I am also reminded of the responsibility that comes with being your Mayor in challenging times like these. While our nation's and region's economic outlook remains fragile, as Mayor I am committed to working with Council to move

our community forward and build on the Township's tradition of excellence in municipal government. Our priorities for 2013 include the following: In the area of economic development, our most pressing priority, we have numerous goals. In 2012, the Township saw the opening of a new Dunkin Donuts store, which I believe is one of the most attractive around, as well as the completion of a mixed use development across the street on Woodlane Road. We will work with the developer and the real estate community to help fill those new store fronts in our emerging Town Center. Along these lines, the Township signed a redevelopment agreement with Fieldstone for the redevelopment of the property adjacent to CVS, which not long ago was an auto salvage yard. In 2013, our goal is to work with the developer, State and County to help bring a site development application to the Land Use Planning Board and continue to build up our Town Center. However, our most critical long range Economic Develop goal is the development of the Route 206 corridor. The task for this year will be to work with the Mount Holly Municipal Utilities Authority to study the feasibility to bringing sewer service to Route 206 in order to encourage commercial development that will create jobs and diversify the Township's tax base. Quality of life in our neighborhoods is also on top of this list. In the area park improvements, we look forward to a complete rehabilitation of our tennis courts, and in particular the Cliver Park tennis court. As part of this project we hope to resurface and landscape the Buttonwood Parking lot which serves our recreation building and in recent years has served as one of the Township's primary polling stations. One of our longer term projects is to develop some of the property purchased through the Open Space Trust fund into usable parkland. Our goal for this year will be to develop a comprehensive master plan for the future recreational development of the 170 acres of open space at the corner of Smithville and Monmouth Road so that the Township is well positioned to take advantage of the Burlington County Municipal Park Development Grant Program. In the area of infrastructure, we look forward to paving the area of Buckingham Drive and Gloucester Court, and implementing a micro-surfacing program in suitable areas to reduce the long terms costs associated extensive repairs. We also plan on installing the first phase of the Powell Road pedestrian path that will eventually provide safe pedestrian accessible to the historic Smithville District. Of course these priorities need to be carefully managed against budget realities so Eastampton maintains a responsible and competitive municipal budget. Based on the most recent available data, the 40 municipalities in Burlington County average a municipal budget of \$965 per every resident. By comparison, Eastampton's equals \$764 per every resident; a difference of approximately 20 percent. Of the 40 municipalities in Burlington, the fact that Eastampton has the 11th lowest per capita expense only paints part of the picture as four of the communities with lower budgets do not provide police protection and in some cases do not provide household trash collection or other services such as leaf removal. Maintaining this competitive position is critical as we strive to attract business and retain our outstanding citizens well into retirement. The key to cost effectiveness in 2013 and the future will be the ongoing budget vigilance demonstrated by our management team, on-going risk management, aggressive purchasing practices, and continued exploration of shared services to add to our already impressive list of shared services including tax assessor services, municipal court services, apartment and condo trash collection, construction and inspection services, and shared snow plowing services with our school district. 2013 will be an exciting year and an exacting year for all of us. I look forward to working and planning with the citizens, council, staff and professionals of our Great Eastampton Township."

It was MOVED by SPRINGER and seconded by RODRIGUEZ to adjourn the meeting at 8:23 p.m.

VOICE VOTE: Ayes: Apgar, Rodriguez, Springer, Zeno and Overton
Nays: None

There being five (5) ayes and no nays, the motion was approved.

Kim-Marie White

Kim-Marie White
Municipal Clerk

Rovenna D. Overton

Rovenna D. Overton
Mayor

Approved: March 11, 2013