

**EASTAMPTON TOWNSHIP COUNCIL**  
**REGULAR SESSION MINUTES**  
April 13, 2015  
7:30 pm Regular session

Mayor Zeno called the meeting to order at 7:30 pm.

Everyone participated in the flag salute.

Mayor Zeno certified that notice of this meeting was published in the Burlington County Times on January 9, 2015. Notice was posted on the Municipal Bulletin Board and sent to the Courier Post for information. All requirements of the "Open Public Meetings Act" were satisfied.

Present were: Council Member John Adams, Council Member Robert Apgar, Council Member Matthew Edson, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Eileen Fahey, Kim-Marie White and Township Manager Eric Schubiger.

**PRESENTATIONS:**

Ron Morgan of Parker McCay – COAH Regulations Update

Mr. Morgan updated the Mayor and Township Council on the recent COAH Regulations. He said he would provide a letter to them as well since it is a tremendous amount of material to remember.

Mayor and Township Council thanked Mr. Morgan for attending the meeting and explaining the COAH Regulations to them.

**PUBLIC COMMENT:** None

**RESOLUTIONS:**

**Resolution R2015-54**                      Adoption of a Anti-Nepotism Policy

It was MOVED by APGAR and seconded by SPRINGER to approve Resolution R2015-54.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
                  Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-55**                      Award of Contract for 2014 Road Improvement Program  
  Nottingham Way Resurfacing Project with American Asphalt  
  Company, Inc. (\$85,309.20)

It was MOVED by EDSON and seconded by SPRINGER to approve Resolution R2015-55.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-56** Award of Professional Service Contract for Bond Counsel with  
Gluck Walrath, LLP

It was MOVED by ADAMS and seconded by EDSON to approve Resolution R2015-56.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-57** Release Performance Guarantee for Sharbell Development with  
Special Conditions, Block 600.02 Lots 1-18 and Block 600.03 Lots  
1-17

It was MOVED by SPRINGER and seconded by APGAR to approve Resolution R2015-57.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**MINUTES:**

- March 17, 2015 Special Meeting

The March 17, 2015 Special Meeting minutes were tabled pending corrections.

- March 17, 2015 Closed Session

It was MOVED by ADAMS and seconded by APGAR to approve the minutes.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the minutes were approved.

### **ACCEPTANCE OF REPORTS:**

- Construction
- Police (February)
- Public Works
- Tax Assessor
- Township Clerk
- Treasurer

It was MOVED by APGAR and seconded by ADAMS to approve the reports.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the reports were approved.

### **APPROVAL OF BILLS:**

It was MOVED by ADAMS and seconded by EDSON to approve the bills.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the bills were approved for payment.

### **MANAGER'S REPORT:**

Township Manager Schubiger said the deadline to submit tax appeals was April 1<sup>st</sup> and they received five. He said the Tax Assessor and Township Attorney would be reviewing them.

Township Manager Schubiger said he would begin interviewing for the Public Works Director position. He said they received seven resumes.

### **DISCUSSION ITEMS:**

1. Cliver Park Playground

Township Manager Schubiger said the Cliver Park playground equipment would take six to eight weeks to come in and then installation could begin.

2. Pay-To-Play Ordinance

Mayor and Township Council discussed whether they should move forward with a pay to play ordinance.

Township Manager Schubiger advised them that they have had to answer “no” in the past on the best practices checklist.

Township Council asked Township Attorney to add language in the request for proposals to address campaign contributions.

It was the consensus of Township not move forward with a pay to play ordinance.

### 3. Abandoned Property/Property Maintenance

Township Attorney Fahey distributed some sample ordinances for Council to review.

Councilman Adams feels they need to have a stronger ordinance in place for property maintenance for commercial sites.

Council decided not to move forward until the Township Manager can speak with the Zoning Officer to identify what the current issues are.

### 4. Recreation Advisory Committee

Township Manager Schubiger said the role of the Recreation Advisory Committee is very valuable and wanted to identify the roles of the employees and committee members so everyone is on the same page.

Councilman Adams said that the Recreation Advisory Committee meets once a month and they are involved in numerous events for the community. He said that anything that needs to be signed off on or a purchase order completed should go through the Township Clerk who will assist the members. He said they have picked two movie dates, one in June and the other one is in August. He mentioned the Recreation Advisory Members would run each of the events for the community.

### 5. Sustainable Jersey

Township Manager Schubiger said that in the past, the Township has participated in Sustainable Jersey and he would like to see the Township Council continue with the program. He said that to date they have accumulated eighty points and to reach bronze level certification, which is one hundred and fifty points. He mentioned that there is another cycle of funding coming around and he would like the Township to participate. He said it is a good program and good for the community. He advised Council that they need green team members and they could approve a resolution at a future council meeting. He advised Council that he would send out an announcement looking for some community members.

## **STAFF AND PROFESSIONAL COMMENTS:**

Municipal Clerk White reminded everyone that the financial disclosure statement filing deadline is April 30<sup>th</sup>.

Councilman Adams said the recreation advisory committee is working on the Memorial Day Event.

Councilman Edson advised that he would be out of the country and missing the May 26<sup>th</sup> and June 8<sup>th</sup> council meetings.

Mayor Zeno said the County would be paving Woodlane Road to Knightsbridge Road. He said the Township would be paving Nottingham Way and they need some volunteers to help plant in the detention basin.

**PUBLIC COMMENT:** None

It was MOVED by APGAR and seconded by SPRINGER to adjourn the meeting at 10:00 p.m.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

*Kim-Marie White*

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Kim-Marie White  
Municipal Clerk

*Anthony Zeno*

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Anthony Zeno  
Mayor

Approved: May 11, 2015