

**EASTAMPTON TOWNSHIP COUNCIL**  
**REGULAR SESSION MINUTES**  
Monday, July 20, 2015  
7:30 p.m. Regular Session

Mayor Zeno called the meeting to order at 7:30 pm.

Everyone participated in the flag salute.

Mayor Zeno certified that notice of this meeting was published in the Burlington County Times on January 9, 2015. Notice was posted on the Municipal Bulletin Board and sent to the Courier Post for information. All requirements of the "Open Public Meetings Act" were satisfied.

Present were: Council Member John Adams, Council Member Robert Apgar, Council Member Matthew Edson, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Eileen Fahey, Township Clerk Kim-Marie White and Township Manager Eric Schubiger.

**PRESENTATION:**

- Robert Marone -- Bowman and Company

Mr. Marone from Bowman and Company went over the 2014 audit with the Township Council. He said the Township is in good shape and it was a pleasure to work with us.

Township Manager Schubiger said they were in the building for a few weeks and he was very happy with the firm and some of the items that they found and questioned.

- Joseph McKernan Jr., Architects and Associates, Inc., – Police Building Update

Mr. McKernan gave the Township Council an update on the Police Building. He spoke to them about the structure of the building and what improvements need to be made. He indicated that the building was originally built in 1899, expanded in 1925 and had modifications made in 1940. He said applying for grants from the NJ Historic Preservation would help with some of the work that needs to be done.

- Gov Pilot

Gov Pilot gave a presentation to the Township Clerk of their product and how it could enhance access for the residents with common everyday questions such as forms, what zone they live in, what voting district they are in and how much their house is assessed for.

**PUBLIC COMMENT:**

Thomas Sweeney, 113 Star Drive, asked how he could get a copy of the audit report and Resolutions R15-93 and R15-96.

Township Clerk White said she would send him the Resolutions tomorrow and the audit is already on the Township's website.

**RESOLUTIONS:**

**Resolution R2015-86** Declaration of Compliance with Regulations of Local Finance Board

It was MOVED by ADAMS and seconded by APGAR to approve Resolution R2015-86.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-87** Approval of Corrective Action Plan for 2014 Annual Audit

It was MOVED by EDSON and seconded by ADAMS to approve Resolution R2015-87.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-88** Authorizing Contract for Dental Insurance Coverage as a Extraordinary Unspecifiable Service (EUS)

It was MOVED by SPRINGER and seconded by EDSON to approve Resolution R2015-88.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-89** Renewal of 2015-2016 Liquor License for Mari's Liquor Store

It was MOVED by APGAR and seconded by EDSON to approve Resolution R2015-89.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-90** Renewal of 2015-2016 Liquor License for Russo's Pub

It was MOVED by APGAR and seconded by EDSON to approve Resolution R2015-90.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-91**            Renewal of 2015-2016 Liquor License for John & Molly's

It was MOVED by APGAR and seconded by EDSON to approve Resolution R2015-91.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-92**            Approval of Temporary Street Closure for Block Party  
(Cambridge Court)

It was MOVED by SPRINGER and seconded by ADAMS to approve Resolution R2015-92.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-93**            Authorizing Membership in a Mutual Aid and Assistance  
Agreement with Participating Units (2015-2020)

It was MOVED by EDSON and seconded by ADAMS to approve Resolution R2015-93.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-94**            Authorizing Shared Services Agreement for Central  
Communications with Burlington County Board of Chosen  
Freeholders (2015-2020)

It was MOVED by EDSON and seconded by ADAMS to approve Resolution R2015-94.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-95** Executive Session (Matters Related to Negotiation and Attorney Client Privilege Regarding Personal Privacy: Manager's Performance Evaluation)

It was MOVED by APGAR and seconded by ADAMS to approve Resolution R2015-95.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**Resolution R2015-96** Authorize Land Use Planning Board to Undertake a Reexamination

It was MOVED by ADAMS and seconded by SPRINGER to approve Resolution R2015-96.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the Resolution was approved.

**APPOINTMENTS BY COUNCIL:**

**Economic Development Advisory Committee**

<b><u>Term</u></b>	<b><u>Expiration</u></b>	<b><u>Appointee</u></b>
1 year	12-31-15	Mark Remsa (Class A)
1 year	12-31-15	Jay Springer (Class B)
1 year	12-31-15	Eric Schubiger (Class C)
1 year	12-31-15	George Johnstone (Class D)
1 year	12-31-15	Walter Tafe (Class E)

It was MOVED by APGAR and seconded by ADAMS to approve the EDAC appointments.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

**ACCEPTANCE OF REPORTS:**

- Construction
- Court
- Engineer (June and July)
- Police
- Public Works
- Tax Assessor
- Township Clerk

- Township Engineer
- Treasurer

It was MOVED by SPRINGER and seconded by EDSON to approve the reports.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the reports were approved.

#### **APPROVAL OF BILLS:**

It was MOVED by EDSON and seconded by APGAR to approve the bills.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the bills were approved for payment.

#### **MANAGER'S REPORT:**

Township Manager Schubiger said that the grass at the Gregory's site is overgrown so a violation notice was sent out.

Township Manager Schubiger said the former Charley's Other Brother now O'Connor's American Bar and Grille would be having a ribbon cutting soon.

Township Manager Schubiger said he asked for quotes to upgrade the audio for the Council room.

Township Manager Schubiger said the playground is installed at Cliver Park. Public Works is laying the mulch down and when it is finished, he would coordinate a ribbon cutting ceremony.

Township Manager Schubiger said he is in the process of soliciting proposals for turf management of the ball fields. He is asking for long and short-term plans.

Township Manager Schubiger said Burlington County is overlaying Woodlane Road in the spring of 2016.

#### **DISCUSSION ITEMS:**

1. Special Resource Officer September 1, 2015 to August 31, 2016

Mayor Zeno and Township Council said the Shared Service Agreement for a Special Resource Officer is working out very well and they would like to continue with the program. They advised the Township Clerk to add a Resolution to the next agenda and obtain the Certification of Funds from the Finance Officer.

2. Letter of Support for 11 Melody Court

Mayor Zeno and Township Council expressed that they do not wish to support this endeavor at this time.

**STAFF AND PROFESSIONAL COMMENTS:**

Council Member Adams said Fun Day is moving along and he is happy to see the positive support from local business and local food vendors.

Mayor Zeno asked when the house on the Holgate property would be demolished.

**PUBLIC COMMENT:**

It was MOVED by APGAR and seconded by SPRINGER to adjourn the regular meeting at 9:20 p.m. and proceed into closed session.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

Council came out of closed session at 9:59 pm and took the following action.

It was MOVED by APGAR and seconded by ADAMS to increase Township Manager Schubiger's salary by \$4,000 retroactive to July 5, 2015 based on his performance evaluation.

ROLL CALL Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

It was MOVED by SPRINGER and seconded by EDSON to adjourn the meeting at 10:02 p.m.

ROLL CALL: Ayes - Adams, Apgar, Edson, Springer, Zeno  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

*Kim-Marie White*

---

Kim-Marie White  
Municipal Clerk

Approved: August 17, 2015

*Anthony Zeno*

---

Anthony Zeno  
Mayor