

**EASTAMPTON TOWNSHIP COUNCIL**

**REGULAR SESSION MINUTES**

January 11, 2016

7:30 pm Regular session

Mayor Apgar called the meeting to order at 7:30 p.m.

Everyone participated in the flag salute.

Notice of this meeting was published in the Burlington County Times on January 8, 2016. Notice was posted on the Municipal Bulletin Board and the Township website.

Present were: Council Member John Adams, Council Member Robert Apgar, Council Member Matthew Edson, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Kevin Riordan, Municipal Clerk Kim-Marie White and Township Manager Eric Schubiger.

**PUBLIC COMMENT:**

Edward Grossmick, 6 East Mill Creek Road, stated that he has been having an issue with his neighbor. He's concerned that the gentlemen starts a fire in the fire pit and leaves the premises causing him to stay awake to make sure the fire goes out properly. Mr. Grossmick said the gentlemen was told he can't stay at the residence because there is no septic and the owner defaces the home with symbols.

Township Manager Schubiger said he would speak with the Chief of Police and the staff tomorrow and be back in touch with Mr. Grossmick.

Daniel McGonigle, 38 E. Mill Creek Road, asked if Public Works could collect the wood he has on the side of his house. He mentioned that years ago the Township would deliver gravel to them and charge them the cost of materials and the homeowners would spread it on the roads.

Township Manager Schubiger said he would speak with the Public Works Director tomorrow morning.

**RESOLUTIONS:**

**Resolution R2016-20** Award of Professional Service Contract for Township Engineer with ERI

**Resolution R2016-21** Award of Professional Service Contract for Township Attorney with Kevin B. Riordan, Esq.

**Resolution R2016-22** Award of Professional Service Contract for Township Auditor with Bowman & Company, LLP

**Resolution R2016-23** Award of Professional Service Contract for Labor Counsel with Armando Riccio ESQ., LLC

**Resolution R2016-24** Award of Professional Service Contract for Bond Counsel with McManimon, Scotland, Baumann

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**Resolution R2016-25** Appointment and Approval of Professional Service Contract with Parker McKay, PA for Special Affordable Housing Council

**Resolution R2016-26** Approval of Business Government Insurance Agency (BGIA) Risk Management Agreement

It was MOVED by EDSON and seconded by ZENO that Resolution R2016-20 through R2016-26 be approved.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar  
Nays - None

There being five (5) ayes and no nays, Resolution R2016-20 through R2016-26 were approved.

**MINUTES:**

- November 23, 2015
- December 14, 2015 Special Meeting
- December 14, 2015 Closed Session
- December 21, 2015
- December 21, 2015 Closed Session

It was MOVED by ZENO and seconded by SPRINGER that the minutes be approved.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar  
Nays - None

There being five (5) ayes and no nays, the minutes were approved.

**ACCEPTANCE OF REPORTS:**

- Construction
- Code Enforcement Report
- Court
- Public Works

It was MOVED by SPRINGER and seconded by ZENO that the reports be accepted.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar  
Nays - None

There being five (5) ayes and no nays, the Construction, Code Enforcement Court and Public Works reports were approved.

**APPROVAL OF BILLS:**

Councilman Edson asked why the gas bill seems on the high side.

Township Manager Schubiger said it seems to be two months of bills, but he would double check with Finance tomorrow and get back to them.

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Councilman Edson also questioned the QScend website bill. He asked for a breakdown of the costs associated with the invoice.

It was MOVED by SPRINGER and seconded by ADAMS to approve the bills with the exception of the QScend bill until the Township Manager provides the breakdown.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar  
Nays - None

There being five (5) ayes and no nays, the bills were approved for payment with the exception of the QScend bill.

### **MANAGER'S REPORT:**

Township Manager Schubiger said the after school theatre classes will be starting in a few weeks.

Township Manager Schubiger indicated that forty responses were received for the Township slogan.

Township Manager Schubiger said building repairs and painting of offices is taking place at the Manor House with the public works staff.

Township Manager Schubiger said signs, rules and regulations are being updating in Cliver Park so if Police need to enforce anything they would be able too.

Township Manager Schubiger said Lumberton School would be working with Eastampton again this year for summer camp and there would be supplemental programs at the recreation building as in 2015.

### **DISCUSSION ITEMS:**

#### 1. Shared Service Agreement with Medford Township for brine solution

Council indicated that they are supportive of moving forward with Medford Township for a Shared Service Agreement for brine solution.

#### 2. Council Ad-hoc Committees

Mayor Apgar said last year they formed a finance committee and thinks that there should be a liaison for the fire district and the school board.

Councilman Adams said he would be a liaison for fire and school.

Mayor Apgar asked that a Resolution be prepared for January 25<sup>th</sup> meeting.

#### 3. Council Committee Reports

Mayor Apgar asked the Council Members who are liaisons to boards and commissions to give a verbal report once a month.

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#### 4. Council Meeting Rules and Procedures

Township Manager Schubiger discussed his Manager's Report with Council.

The Council Members said they like receiving his reports but would like to know when items change.

Township Manager Schubiger said he would bold new any items for them on the Manager's reports.

#### **STAFF AND PROFESSIONAL COMMENTS:**

Council Member Edson said he hopes that the Council Members would continue to help the seniors clearing their driveways and sidewalks during winter storms.

Council Members said they would like to continue the service for the seniors.

Township Clerk White said she would put the insurance carrier on notice.

#### **PUBLIC COMMENT:**

Tom Sweeney, 113 Star Drive asked if the Police Department purchased a black Ford Taurus and had ghost lettered applied to it.

Township Manager Schubiger thanked Mr. Sweeney said he knew the police were purchasing a vehicle and would discuss with Chief Muraglia why the car is black and not gray.

**Resolution R2016-27** Authorizing Executive Session (Matters Relating to the Annual Performance Evaluation for the Township Manager)

It was MOVED by ZENO and seconded by SPRINGER that Resolution R2016-27 be approved.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar  
Nays - None

There being five (5) ayes and no nays, Resolution R2016-27 was approved.

The Mayor and Council Members entered closed session at 9:05 pm

It was MOVED by ADAMS and seconded by SPRINGER to adjourn the meeting at 9:51 p.m.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar  
Nays - None

There being five (5) ayes and no nays, the motion was approved.

*Kim-Marie White*

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Kim-Marie White  
Municipal Clerk

*Robert Apgar*

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Robert Apgar  
Mayor

Approved: March 14, 2016