

**EASTAMPTON TOWNSHIP COUNCIL
REORGANIZATIONAL MINUTES**

**Monday, January 4, 2016
7:30 P.M.**

Township Clerk Kim-Marie White called the meeting to order at 7:30 p.m.

Everyone participated in the flag salute.

Notice of this meeting was published in the Burlington County Times on January 9, 2015. Notice was posted on the Municipal Bulletin Board and the Township website.

Present were: Council Member John Adams, Council Member Robert Apgar, Council Member Matthew Edson, Council Member Jay Springer, and Council Member Anthony Zeno. Also present were: Township Attorney Kevin Riordan, Municipal Clerk Kim-Marie White and Township Manager Eric Schubiger.

NOMINATION AND ELECTION OF MAYOR:

Township Clerk White asked if there was a nomination on the floor for Mayor.

Councilman Edson nominated Robert Apgar for Mayor.

Township Clerk White asked if there were any further nominations for Mayor.

Township Clerk White said hearing no further nominations, nominations are now closed.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays Robert Apgar is Mayor for 2016.

Administration of Oath by: *Kim-Marie White, Municipal Clerk*

NOMINATION AND ELECTION OF DEPUTY MAYOR:

Mayor Apgar asked if there was a nomination on the floor for Deputy Mayor.

Councilman Springer nominated Anthony Zeno for Deputy Mayor.

Mayor Apgar asked if there were any further nominations for Deputy Mayor.

Councilman Edson nominated John Adams for Deputy Mayor.

Mayor Apgar asked for any further nominations, hearing no further nominations, nominations are now closed.

Mayor Apgar said there are nominations for John Adams and Anthony Zeno for Deputy Mayor.

Mayor Apgar asked Township Clerk White to pass out a ballot to each Council Member according to the Township Code so they could vote.

Township Clerk White collected the ballots and there were three (3) votes for Anthony Zeno and two (2) for John Adams. The Deputy Mayor for 2016 is Anthony Zeno.

Administration of Oath by: *Kim-Marie White, Municipal Clerk*

CONSENT AGENDA: *The items listed below are considered routine by the Township of Eastampton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.*

RESOLUTIONS:

- | | |
|---------------------|--|
| Resolution R2016-01 | Approval of Temporary Municipal Budget |
| Resolution R2016-02 | Schedule of 2016 Township Council Meeting Dates |
| Resolution R2016-03 | Appointment of Township Auditor, Township Attorney, Bond Counsel, Special COAH Counsel, Township Architect and Labor Counsel |
| Resolution R2016-04 | Appointment of Insurance Broker of Record |
| Resolution R2016-05 | Designation of Signatories on Purchase Orders |
| Resolution R2016-06 | Designation of Official Newspaper |
| Resolution R2016-07 | Designation of Depository for Municipal Funds |
| Resolution R2016-08 | Appoint Municipal Tax Search Officer (Doris La Vacca) |
| Resolution R2016-09 | Appoint Municipal Assessment Search Officer (Kim-Marie White) |
| Resolution R2016-10 | Set Interest Rate and Grace Period and Year End Penalty |
| Resolution R2016-11 | Cancel Property Tax Balances Under \$10.00 |
| Resolution R2016-12 | Authorize Real Property Assessment Appeals |
| Resolution R2016-13 | Designation of Public Agency Compliance Officer |
| Resolution R2016-14 | Establish Hours of Operation for Township Departments |
| Resolution R2016-15 | Approval of the Cash Management Plan for 2016 |

| | |
|---------------------|--|
| Resolution R2016-16 | Appointing Fund Commissioner and Re-Appointing Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund |
| Resolution R2016-17 | Establishing a Petty Cash Fund for the Police Department |
| Resolution R2016-18 | Establishing a Petty Cash Fund for the Treasurer's Office |
| Resolution R2016-19 | Appointment of Emergency Management Coordinator David Shaw |

It was MOVED by EDSON and seconded by ZENO that Resolution R2016-1 through R2016-19 be approved.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays, Resolution R2016-1 through R2016-19 were approved.

APPOINTMENTS TO BOARDS AND COMMISSIONS BY MAYOR:

Land Use Planning Board

| Class | Term | Expiration | Appointee |
|--------------|-------------|-------------------|------------------|
| I | 1 year | 12-31-16 | Robert Apgar |
| II | 1 year | 12-31-16 | Gene Blair |
| Class IV | 4 year | 12-31-19 | Kyle Casella |
| Class IV | 4 year | 12-31-19 | Daniel Chieco |

Environmental Commission

| Term | Expiration | | Appointee |
|-------------|-------------------|---------------|-------------------------|
| 1 year | 12-31-16 | | Matt Edson |
| 3 year | 12-31-18 | (Chairperson) | Doris Berdugo-Hernandez |
| 3 year | 12-31-18 | | Daniel Chieco |
| 3 year | 12-31-17 | (unexpired) | Rosemary L'Erario |

APPOINTMENTS BY COUNCIL:

Economic Development Advisory Committee

| Term | Expiration | | Appointee |
|-------------|-------------------|---------------------|-------------------|
| 1 year | 12-31-16 | Class A | Mark Remsa |
| 1 year | 12-31-16 | Class B | Anthony Zeno |
| 1 year | 12-31-16 | Class D | George Johnstone |
| 1 year | 12-31-16 | Class C/Mgr. | Eric Schubiger |
| 2 year | 12-31-17 | Class E | Ricardo Rodriguez |
| 2 year | 12-31-17 | Class E (unexpired) | John Overton |

It was MOVED by ADAMS and seconded by SPRINGER appointing Mark Remsa, Anthony Zeno, George Johnstone, Eric Schubiger, Ricardo Rodriguez, and John Overton to the Economic Development Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Recreation Advisory Committee

| Term | Expiration | Appointee |
|-------------|-------------------|-------------------|
| 1 year | 12-31-16 | John Adams |
| 3 year | 12-31-18 | Rovenna Overton |
| 3 year | 12-31-18 | Denelle Agosto |
| 3 year | 12-31-18 | Shelby Mackintosh |

It was MOVED by SPRINGER and seconded by ZENO appointing John Adams, Rovenna Overton, Denelle Agosto, and Shelby Mackintosh to the Recreation Advisory Committee.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Land Use Planning Board

| Class | Term | Expiration | Appointee |
|--------------|-------------|-------------------|------------------|
| III | 1 year | 12-31-16 | Jay Springer |
| Alt II | 2 year | 12-31-17 | Robert LoRusso |

It was MOVED by ADAMS and seconded by ZENO appointing Jay Springer, and Robert LoRusso to the Land Use Planning Board.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays, the appointments were approved.

Manager's Appointments

Township Manager Schubiger appointed the following:

| | |
|----------------------|--|
| Township Engineer | Stacey Arcari from Environmental Resolutions |
| Deputy Tax Collector | Gerald Mingin |

PUBLIC FORUM:

David Shaw, 33 Manchester Road thanked them for appointing him as the Township's Emergency Management Coordinator.

COMMENTS:

Township Attorney Riordan thanked them for the appointment.

Township Manager Schubiger congratulated the Mayor and the Deputy Mayor on their appointments. He said he enjoyed working with Council for the past year. He mentioned that volunteers are very important to the community. He thanked the staff for welcoming him and working with him as a team during the past year.

Township Clerk White congratulated the Mayor and Deputy Mayor on their appointments and welcomed the new Township Attorney and is looking forward to working with him. She said she has enjoyed working with each Council Member and looks forward to 2016.

Councilman Adams thanked all of the volunteers who are in the audience and invited everyone to attend future Council Meetings and thanked them for coming out.

Councilman Springer congratulated the Mayor and Deputy Mayor on their appointments. He said being the senior member on Council he has been in both of their seats and it's a tough job. He looks forward to a positive 2016.

Councilman Edson congratulated the Mayor and Deputy Mayor on their appointments. He said the more residents that come out and support the Township Council the better.

Deputy Mayor Zeno thanked his family for their support while he was Mayor in 2015. He has spent countless hours on the phone and missing family activities. He and the entire Council did a great job in 2015 and they have accomplished many things. He thanked the staff, Township Manager and Township Clerk for helping him during the past year.

Mayor Apgar thanked everyone for coming out this evening and invited everyone to stay for some refreshments after the meeting. Mayor Apgar read the following statement "Thank you again for electing me to represent you on the Eastampton Township Council. I am both honored and excited to have the opportunity to serve our community as Mayor this year. I would like to thank my fellow Council Members for selecting me to play that role and my family, my wife and two little girls, who are a source of support as well as inspiration. 2015 was, in many ways, a great year for our town, and I expect that we will accomplish even more in 2016. I promise to continue to deliver the type of leadership and results that you expect from your Township Council. I am proud to call Eastampton home, and I know that I am not alone. It is an excellent place to live and raise a family. Safe, clean, friendly, welcoming, and affordable are just a few of the words that our residents have recently used to describe our town. Our community's rural-suburban character is unique, and we are fortunate to be home to Historic Smithville Park, which means ready access to history, nature, and the arts. Eastampton truly is exceptional, but we are always thinking of ways to build an even better hometown. I would like to thank my fellow Council Members, Jay Springer, John Adams, Matt Edson, and especially our outgoing Mayor Anthony Zeno, for all of their contributions last year. In 2015, we welcomed a new Township Manager, who has been doing an exceptional job of ensuring that our services are delivered in an efficient, effective, and friendly manner. We updated our road, park, walking and biking, and other infrastructure improvement plans, and completed a number of improvement projects. We celebrated the 50th anniversary of our Police Department, which has truly become an integral part of our community. For our students, we added a number of summer and after-school enrichment programs in science and the arts to our regular recreational calendar. We welcomed a new, landfill-based commercial solar facility, PSE&G's largest in the country, to our town. We launched a new, monthly e-newsletter so that our residents could keep up with these events, and

we did it all without raising your taxes. In short, 2015 was a productive and prosperous year for our community. I think it is important to note that these accomplishments do not belong to Township Council and staff alone. Our residents also play a great role in bettering our community. In 2015, for example, we made some major improvements to Cliver Park, but this project really began in 2014 with a resident survey. It was your input that shaped the plans, that secured the grant funding, that purchased the new equipment for our park, and it is our families that have made Cliver an active and welcoming community space. I encourage you to remain engaged in 2016. There is still time left to complete our online community input survey that asks for your thoughts on the benefits of living and working in Eastampton. This year, we plan to continue many of the projects that we began in 2015, from road improvements to walking paths, but one of our new initiatives will be to better articulate our community brand through the adoption of a township motto. Please feel free to join us at our Township Council meetings and to reach out as needed with your thoughts and questions. I can be reached by email at rapgar@eastampton.com. Your engagement makes all the difference. For my part, I promise that this Council will continue to deliver exceptional services, stable taxes, and a better hometown. Best wishes for 2016”.

It was MOVED by EDSON and seconded by SPRINGER to adjourn the meeting at 8:05 p.m.

ROLL CALL: Ayes - Adams, Edson, Springer, Zeno, Apgar
Nays - None

There being five (5) ayes and no nays, the motion was approved.

Kim-Marie White

Kim-Marie White
Municipal Clerk

Robert Apgar

Robert Apgar
Mayor

Approved: February 8, 2016